



Privacy Policy

September 2017

Bass Coast Strollers Inc. is required by the Incorporations Act to keep a register of members, their addresses and date of joining. Once a person ends their membership, by resignation in writing or by their subscription being twelve months in arrears, personal details except for their name and date of stopping membership will be deleted from the club records, unless otherwise authorised.

Personal information to be collected by the Secretary

- Name
- Address
- Home Phone
- Mobile
- Email
- Year of Birth
- Emergency Contact Name & Phone Number
- Relevant medical conditions that may impact participation
- Date of joining

Purpose for collection

- Running and administration of Club
- Facilitating the walks program, social activities and events
- Risk management

Circumstances and process by which information can be accessed

- By Committee members, from the Secretary; when directly related to the management of BCS
- By members; limited to contact information that has been authorised by individual members for both the website and the contact list

Members authorise **which of the following** details they wish to share with other members in Contact lists (email and printed) and on our website.

- First name
- Surname
- Street address
- Suburb
- Home phone
- Mobile
- Email

Members wishing to contact all or some members regarding BCS activities can request an email to be forwarded by the Secretary or a Committee member.

Group emails forwarded by the Secretary or Committee member should be sent as BCC (blind carbon copy).